



# NEW MEXICO FIRST

*People. Ideas. Progress.*

## New Mexico First Fee Schedule for Contractual Services

Action-oriented, Participatory, Consensus-building Civic Engagement Process Services	Fee	Option B / Comments
<b>Planning/Design/Delivery Technical Assistance</b>	\$4,000 per lead person per day	Activities focusing on process, policy, data, relationships
<b>Outreach &amp; Registration</b>	Option A – \$5,000 New Mexico First manages recruitment and registration with input from client.	Option B – \$2,000 Client manages recruitment and registration with input from New Mexico First.
<b>Logistics &amp; Event Management</b>	\$1,500 – \$5,000	Cost driven by the level of support requested by the client and provided by the New Mexico First team.
<b>Media and Communication</b>	\$300 - \$3,000	From drafting and distributing a press release to building and supporting execution of a communication plan for a civic engagement process, New Mexico First can support communication efforts.
<b>Leadership Team</b>	Option A – \$6,000 New Mexico First provides trained and skilled small group facilitators and recorders.	Option B – \$3,000 New Mexico First provides coordination and training to small group facilitators and recorders recruited by the client.
<b>Training</b>	\$2,000-\$20,000	
Governance	<i>Cost determined by the number of participants, learning objectives, hours of training, and number of people needed on the training team</i>	
Decision Management		
Consensus Building		
Conflict Resolution		
<b>Post-event Technical Assistance</b>	\$4,000 per day/\$200 per hour	
<b>Reports</b>		
Public Policy Research Report	\$20,000	4-6 Chapters
Compilation & Gap Analysis	\$10,000	15-30 pages
Editorial Review	\$1,000 - \$6,000	Length driven by client's draft
White Paper	\$8,000	3,000-5,000 words
Executive Summary	\$5,000	1-10 pages depending on the length of the original document)
Outcomes Report	\$2,000 - \$6,000	Length driven by the duration of the public deliberation process and amount of public input
<b>Data Sharing and Data Management</b>		
Grantmaker Subscription	\$5,000/year	
Directory Portal	\$5,000 - 10,000/year	
Directory API	\$10,000 – 20,000/year	
Initiative/County Page Sponsor	\$5,000 – 10,000/year	
<b>Travel</b>	Federal rate	